CHEQUERS GOLF CLUB (INC.)

BY-LAWS

(2021)

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1 MANAGEMENT

1.1 Composition of By-Laws

1) The Management Committee will draw up By-Laws within the provisions of the Constitution prescribing all matters considered necessary, convenient or expedient for the proper conduct and management of the Club. In particular, but not necessarily exclusively, such By-Laws may prescribe the following:
    a) the terms and conditions upon which the premises and property of the club shall be used;
    b) the terms of opening and closing the grounds, Clubhouse and premises of the Club or any part thereof;
    c) the conduct of members in relation to one another and to servants of the Club;
    d) the duties of Sub-Committees;
    e) individual duties and responsibilities of Committee members; and
    f) generally, all matters which are commonly the subject matter of Club Rules
2) By-Laws may be amended or repealed by the Management Committee.

3) The Management Committee shall adopt any means deemed expedient to bring the By-Laws and amendments and appeals thereto to the notice of the members of the Club.

1.2 Sub-Committees subject to the Control of the Committee

1) Any Sub-Committee appointed by the Management Committee shall exercise its powers and functions and perform its duties as an agent of the Management Committee.

2) Chairpersons of Sub-Committees are to present a written report of their Sub-Committee's activities to each monthly meeting of the Management Committee.

2 DUTIES AND RESPONSIBILITIES

2.1 Responsibilities - Match Committee

1) The Match Committee is responsible to the Management Committee for the following:
    a) drawing up and circulating a program of events for the year;
    b) maintaining an adequate supply of score cards and the allocation of the "stroke" and "match" indices;
    c) determining and circulating in advance the condition under which competitions are to be played and dealing with and adjudicating on all disputes arising from the conduct of all matches and competitions;
    d) allocating all trophies and prizes other than those donated for specific purposes;
    e) determining the value of trophies and prizes but always within the limits for which provision has been made in the Amateur Status Rules of the Rules of Golf;
    f) selecting individuals and/or teams to represent the Club as and when required;
    g) appointing team Captains as and when required;
    h) making and varying such temporary local rules as may from time to time be deemed necessary and ensuring that such rules are prominently displayed in writing;
    i) maintaining permanent records of Club competitions;
    j) managing and controlling all players and all matters affecting the conduct of all matches, competitions and play on the course.

2.1.1 Duties - Club Captain

1) The Club Captain as chairperson of the Match Committee is responsible to the Management Committee for all matters detailed in By-Law 2.1; duties include:
    a) preparing a draft of the annual golf program for ratification by the Management Committee at its February meeting;
    b) assisting the President to welcome and entertain visiting teams and dignitaries;
    c) ensuring that the "responsibilities for competitions" as detailed in By-Law 2.1.1.1 is carried out;
    d) liaising with other clubs for the purpose of arranging competitions and matches;
    e) purchasing and controlling trophies and Club vouchers presented by the club;
    f) maintaining a list of uncollected trophies;
    g) preparing a monthly match committee report covering all aspects of competition results and match committee requirements for presentation to the Management Committee;
    h) acting as one of the Club's delegates to any appropriate Golf Association meetings;
    i) liaising with the House Captain for catering and entertaining arrangements as required;
    j) liaising with the Course Superintendent for the preparation of the course for competitions;
    k) arranging for the engraving of all perpetual club trophies, teams match shields, etc.;
    l) making provision for junior members to gain competition experience;
    m) appointing as required a Competition Committee to officiate at club competitions ensuring that those selected for this duty are fully aware of their duties and responsibilities.

2.1.1.1 Captain's Responsibilities for Competitions

1) In conjunction with the Greens Committee, set up the Course and make or vary any temporary local rules as required.
2) Supervise and assist as necessary the starting Committee for the day;
3) Check the bone fides of all competitors.
4) Suspend and/or abandon play if life is endangered or the Course is unplayable.
5) Ensure that the monies received correspond with the entries received and investigate any anomalies. Transfer-all monies to the Treasurer and ensure that a receipt is received and retained.
6) On completion of the competition:
    a) check, or arrange same, all completed score cards handed in and ensure that they comply with all requirements;
    b) verify accuracy of competition results;
    c) ensure that achievements are recognized as detailed in By-Law 2.2;
    d) organize and control presentation of trophies;
    e) ensure that competition results are advised to the Press for publication.
7) Ensure that time sheets for the next two competitions are available for the members.

2.1.2 Duties - Vice-Captain(s)

1) The Vice-Captain(s) are members of the Match Committee and the Captain shall delegate his responsibilities to any/either one during his absence.

2) They will assist the Captain with his duties as and when required and in particular will assist in carrying out the "responsibilities for competitions" detailed in By-Law 2.1.1.1.

2.1.3 Duties – Handicapper

1) The Handicapper is a member of the Match Committee and will be responsible to the Chairperson of that Sub-Committee for the following:
    a) maintaining a satisfactory system of recording players scores and handicaps as approved by the A.G.U;
    b) ensuring that the players' scores are regularly and faithfully entered in Golflink and that adjustments are made to handicaps where necessary;
    c) recording scores and varying players' handicaps as applicable if Chequers members' score cards are returned by other Clubs;
    d) ensuring scores returned by visiting players in Chequers competitions are entered in Golf Link;
    e) allocating handicaps for new members.
2) As a member of the Match Committee the Handicapper is to assist generally in the control of all matches, competitions and play on the course.

2.2 Recognition of Achievements in Sanctioned Club Competitions

1) Sanctioned Club competitions are:

a) Saturday AM & PM - men and ladies
b) Wednesday Scroungers
c) Sunday & Public Holiday Medley events listed in Club fixtures - men and ladies
d) Tuesday ladies
e) Match Play events listed in Club fixtures

2) Albatross (Par 5 holes)

a) A member scoring an Albatross on a par five hole during a sanctioned Club competition shall be rewarded in the following manner:
   i) presentation of 12 Club vouchers;
   ii) mounting of the ball on an engraved trophy;

b) Visitors scoring an Albatross as in (a) above shall be rewarded in the following manner:
   i) presentation of 6 golf balls;

3) Eagle (Par 5 or Par 4 holes)

a) A member scoring an Eagle on a Par 5 or Par 4 hole in a sanctioned Club competition shall be rewarded as follows:
   i) presentation of 6 Club vouchers;
   ii) should more than one Eagle be scored in any one sanctioned competition round then the scoring members will receive 6 Club vouchers each;
   iii) visitors scoring an Eagle as per (3) (a) shall be presented with 3 golf balls.

4) Hole in One (Par 4 and Par 3 holes)

a) A member who scores a Hole-in-One on any Par 4 or Par 3 hole during a sanctioned Club competition shall be rewarded in the following manner:
   i) presentation of 12 Club vouchers;
   ii) mounting of the ball on an engraved trophy;
   iii) recognition on the Club honor board;
b) Visitors scoring a Hole-in-One as in (a) above shall be rewarded in the following manner:
   i) presentation of 6 golf balls;
   ii) recognition on the Club honor board

NOTE: All of the foregoing applies to financial members with full playing rights. Any member who withdraws from a competition after commencing play shall not be eligible for any awards on holes played after withdrawal. Visitor means a financial member of an affiliated Club with playing rights at their home club. A disqualified player is still eligible to receive any of these awards.

5) Monthly Medals and Mugs

a) The winner of each Saturday Men's AM & PM Monthly Medal stroke competition will be awarded a sponsored Club Medal.

b) The winner of each Men's Saturday PM Monthly Medal stroke competition will also be awarded a Pewter Mug.

c) The winner of each Men's Saturday PM Monthly Medal competition shall also be presented a mug known as "Fozze's Mug" with a refreshment of his choice at the Club's expense, once only.

Up until the commencement of the next Saturday Monthly Medal competition the recipient of "Fozze's Mug" shall be entitled to place it in front of another member as a request for that member to purchase him a drink. In recognition of the holder's achievement, all club members are encouraged to enter the spirit of honoring this tradition by purchasing the holder of "Fozze's Mug" a refreshment of the holder's choice, once only, on any Saturday PM during the period of reign.

"Fozze's Mug" remains the property of Chequers Golf Club Inc. and shall not be removed from the Club's premises.

The holder is also entitled to the exclusive use of a priority parking bay marked "Fozze's Mug" in the Match Committee parking area for the duration of his reign.

d) The winner of each Wednesday Scroungers Monthly Stroke competition shall be awarded a Club Medal.

e) The winner of each Wednesday Scroungers Monthly Medal Stroke competition shall also be presented a mug known as "Westy's Mug", together with a refreshment of his choice at the Club's expense, once only.

The recipient of "Westy's Mug" shall be entitled to place it in front of another member as a request for that member to purchase him a drink up until the commencement of the next Wednesday Scroungers Monthly Medal competition. In recognition of the holder's achievement, all club members are encouraged to enter the spirit of honoring this win by purchasing the of holder of "Westy's Mug" a refreshment of the holder's choice, once only, on any Wednesday during the period of reign.

"Westy's Mug" remains the property of Chequers Golf Club Inc. and shall not be removed from the Club's premises.

f) The winner of each Tuesday Ladies Monthly Medal Stroke competition shall be awarded a Club Medal.

g) The winner of each Saturday Ladies Monthly Medal shall be awarded:

i) a Club Medal;

ii) a mug, known as "Bob's Goblet" along with a refreshment of their choice, once only, at the club's expense.

2.3 Duties — House Captain

1) Whereas the Club Captain orders and controls all players and play on the Course, the House Captain works with the clubhouse Manager to manage and control all members and activities within the Clubhouse and its precincts.

2) The House Captain shall liaise with the Club Captain and Lady Captain to ensure priority is given to Match Committee requirements in the Clubhouse.

2.4 Duties — Clubhouse Manager

1) The Clubhouse Manager is responsible for providing an efficient bar and kitchen service through either direct consultation with the Management Committee or via the House Captain. His/her duty is to carry out the following duties:
    a) Maintaining a suitable stock of liquor and soft goods for sale;
    b) Arranging and providing the supply of such other articles as the Management Committee shall, from time to time, approve;
    c) Bringing to the notice of the Treasurer variations in the cost of items purchased to ensure that an acceptable profit level is maintained;
    d) Manning the bar with the assistance of the House Captain;
    e) Briefing any additional bar attendants on their responsibilities while servicing in the bar;
    f) Displaying behind the bar a price list of commodities on sale;
    g) Passing all monies received to the Treasurer as soon as possible after close of business and obtain a receipt for that amount; -
    h) Securing the stock and locking the bar after close of business;
    i) Ensuring that no person under the age of 18 years is served from the bar;
    j) Reporting to the House Captain or Management Committee any donation, unusual occurrence, malpractice, or difficulty experienced, etc.
    k) Cleaning and maintaining, and/or arranging same, the rooms, verandas, offices of the Clubhouse and ensuring that power, water, sanitation and garbage disposal provisions can cater for the Club's needs;

3 ADMINISTRATION

3.1 Visitors

1) A member needs to obtain the Club Captain's permission before inviting guests to participate in club competitions.

2) Members may invite guests to play at Chequers Golf Club provided green fees are paid and other Club requirements are met.

3) Full members of affiliated Golf Clubs may be invited to play in as many Club competitions, in any one year subject to variation at the discretion of the Management Committee and any such visitor shall pay a visitor's fee, as determined from time to time by the Match Committee, plus the relevant competition fee. Visitors are not entitled to win any major Club trophy and may be admitted and placed in the field at the discretion of the Club Captain.

4) Members inviting guests to the Club for golfing and/or social activities shall ensure that the dress and behavior of any such guest conforms to the requirements of the Club.

5) It is the responsibility of members to introduce guests to members of the Committee.

3.2 Dress Standards

1) Members of the Club and their guests are expected to be suitably attired both on the course and in the Clubhouse.
    a) The minimum acceptable standard of dress for males is:
        i) sleeved shirt with either collar or polo-neck, worn either completely tucked in or out;
        ii) tailored or business trousers or shorts;
        iii) shoes and sport socks;
        iv) soft spike shoes worn on the course may be worn in the Clubhouse at the conclusion of play;
        v) strap-type dress sandals may be worn in the Clubhouse, but rubber thong-type footwear is acceptable only during summer months;
        vi) denim jeans, drill or boxer shorts, work boots and trousers and similar clothing do not meet the minimum acceptable standard.

    b) Ladies are expected to be neatly attired at all times. Dress may include:
        i) tailored slacks, divided skirts, and shirts with collars or polo-neck;
        ii) dress sandals or shoes to be worn in the Clubhouse;
        iii) denim wear, track suits, tights, Lycra leggings, thongs or scuffs do not meet the minimum acceptable standard.

2) Dress on the course comes under the control of the Match Committee whilst dress in the Clubhouse comes under the control of the House Captain.

3) Chequers Golf Club has a Soft Spike Policy.

3.3 Children

1) Children under the age of 6 years have no rights on the Course or in the Clubhouse and must be always kept under the supervision of a parent or guardian and their dress and behavior must be of an acceptable standard. Members may employ children to act as caddies subject to approval being granted by the Club Captain.

3.4 Motorized Buggies

1) Motorized buggies may be used on the course with the following provisos:
    a) any vehicle subject to this By-Law must be approved by the Match Committee for use on the course.
    b) any member or visitor may use a motorized buggy in any Club competition.
    c) players younger than 55 years wishing to use a buggy in a Club open event must first provide a medical certificate issued within the preceding 90 days; any member less than 55 years using a motorized buggy without a medical certificate will be precluded from winning Club open competitions.
    d) the conditions of play of a competition may preclude the use of motorized buggies.
    e) the use of motorized buggies on the course shall be under the control of the Match Committee or their appointed representative.
    f) the Management Committee may ban the use of certain types of such vehicles on all or any part or parts of the course if in their opinion prevailing conditions are such that the use of any such vehicle could be detrimental to the condition of the course.
    g) the Match Committee reserves the right to withdraw permission for the use of any such vehicle by any member without prior notice and reserves the right to reject the use of vehicles which in its opinion may be inappropriate.
    h) members having been granted permission for the use of any such vehicle on the course shall comply with the following:
        i) said vehicle shall be kept in good repair and shall not cause fuel or lubricants to be deposited on the course and shall not emit unacceptable noise levels;
        ii) use of any such vehicle shall not inconvenience, distract, or otherwise interfere with the enjoyment of the game by other players.
    i) use of such vehicles shall be confined to the fairways and designated paths only. Vehicles shall not be driven over or within any of the following areas:
        i) Ground under repair;
        ii) Sandy sections of the course;
        iii) Teeing grounds;
        iv) Five (5) meters of any green;
        v) Hazards;
        vi) Rough or natural bush;
        vii) Areas subject to flooding;
        viii) The practice fairway beyond the markers.
    j) the Match Committee has the right to impose a penalty for contravention of this By-Law.

3.5 Professional Golfers

1) Members of the Professional Golfers Association of Australia and any affiliated Association may play at Chequers Golf Club as guests of the Club under the following conditions:

    a) such member is in the company of a financial playing member of the Club who has obtained prior permission from the Club Captain for said person to be afforded the privileges of the Club.
    b) such member has current written authorization from the Secretary, following a resolution passed at a duly convened Committee meeting affording the privileges of the Club.
    c) such members may be included in competition fields provided that prior permission has been obtained from the Club Captain or person in control of the competition and the understanding that all prizes on offer are for amateur golfers only unless the conditions of the competition state otherwise.
    d) practice on the course is prohibited.

4 OFFICIAL MAJOR CLUB COMPETITIONS

4.1 Men's and Mixed Events

Competition	**Format**	**Time** **(* see note below)**
Monthly Medal & Mug	18 Holes Stroke	2nd Saturday of each month
Summer Cup - All day comp.	18 Holes Stableford	February
Karakaby Cup	4BBB 18 Hole Match Play	February/March
Opening Day	18 Holes 4BBB Stableford	April
Easter Cup - All day comp.	18 Holes Par	Easter Saturday
Diggers Cup (ANZAC)	18 Holes Stroke	April
Chequers Open Day	27 Holes Stableford	May
Mixed Foursomes Championship	27 Holes Foursomes	June
President's Trophy - All day comp	18 Holes Stableford	June
Scroungers Open Day	18 Hole Stableford	July
Lefties V's Righties	18 Hole Stableford	July
Club Championships	4 x 18 Holes Stroke	August / September
Captain's Trophy - All day comp.	18 Holes Stroke	September
Scroungers Championship Open Day	18 Hole Stableford	September / October
Chequers Classic	Stroke 2 x 18 Holes	September / October
President v's Captain Team	18 Holes Varied Format	October
Men's Foursomes Championship	36 Holes Foursomes 4's	October
Arthur Park & Friends Memorial	18 Holes Ambrose 4's	December

Note: time played may be varied due to unforeseen circumstances)

4.2 Ladies Events

Competition	**Format**	**Time** **(* see note below)**
Summer Cup	18 Holes Stableford	February
Opening Winter Season	18 Holes Canadian Foursomes	March
President V's Captain Team	18 Holes 4BBB Stableford	March
Easter Cup	18 Holes Par	Easter Saturday
Ladies Open Day	18 Hole Ambrose 4's	April
Monthly Medal	18 Holes Stroke	Tue & Sat: Apr - Dec
Jubilee Foursomes	18 Hole Stableford	June
Peugeot Classic	18 Holes Stroke	June
Open Day	18 Holes Canadian Fours S'ford	July
Foursome Championship	27 Holes Foursomes	July
Club Championship	3 X 18 Holes Stroke	August / September
Invitation Guest Day	18 Holes Ambrose 4's	September
Melbourne Cup Day	9 Holes Ambrose 4's	November
Xmas Party	18 Holes Ambrose 4's	December

Note: time played may be varied due to unforeseen circumstances